



The Surry Farmers Market

Vendor Application

Name _____

Farm/Business Name (if applicable) _____

Primary Product: (please circle) CRAFT PRODUCE BAKED GOODS PREPARED FOODS

OTHER (Please provide product) _____

Mailing Address _____

Physical Address (if different) _____

Phone Number(s) (home) _____ (cell) _____

Email Address _____

Website (if applicable) _____

Social Media Presence _____

Please list products you plan to sell at the farmers market on the attached listing indicating product and season. If you want to add a new product or decide to drop a product, you must consult with the Market Manager first. (To keep direct competition between vendors to a level that will enable all to make a decent profit while affording our customers a level of choice, it is in the interest of all vendors to cooperate with the Market Manager on this issue.)

Weekly markets begin the first FRIDAY in May and run every Friday evening through the end of October.

The annual application fee is \$25 made payable to Surry County Treasurers Office. If this is paid prior to April 29th, the first five Farmers' Market Vendor Fee payments are waived.

Vendors who do not sell up to \$10.00 of their products/items per single market attendance will be reimbursed the \$5 weekly vendor fee. Please see market manager for more details.

Please sign this form and return it to the Market Manager to the Economic Development Department located at 203 Church Street, Surry, VA, 23883 (Use Dropbox for afterhours). A signed copy of The Surry Farmers Market Rules and Regulations and copies of any required permits and/or licenses must accompany this application. *

I hereby certify that I have read, understand and agree to abide by the Rules and Regulations of The Surry Farmers Market. I agree to indemnify and hold harmless the County of Surry and the Surry Farmers Market, and their respective officers, employees or representatives, from and for any and all claims or causes of action for any losses, damages, property damage, property loss or theft, costs, expenses, complaints, personal injury, or other loss arising from or relating in any way to my participation in the market.

(Signature)

(Date)

****Please attach copies of any required permits, licenses, or certificates for the Town of Surry, County of Surry, the Department of Health, and/or the Virginia Department of Agriculture and Consumer Services (VDACS). Copies of these documents should also be kept by vendors at their market space. See "Vendor Responsibilities" in The Surry Farmers Market Rules and Regulations. This application is not valid until all permits, licenses and certificates are attached; vendor is not allowed to sell at the market until required documentation is provided.***

The Surry Farmers Market

Rules and Regulations

Eligibility:

1. Participation is open to local and regional growers/producers within a 100-mile radius of Surry County. (Exceptions for certain products will be determined by the Market Manager.)
2. Vendors are encouraged to participate in the production of the products they sell. Products must be specified on the Vendor Application; any changes must first be discussed with the Market Manager.
3. Items purchased for resale at The Surry Farmers Market must be clearly labeled with specific point of origin.
4. Arts and craft vendors are allowed on the 2nd Friday of the month during Surry County Farmers Market Season (May – October). Arts and craft vendors are to provide their own 10'x10' tents, chairs, tables, and table coverings.
5. Food items must be labeled with all ingredients used in the recipe.

Vendor Responsibilities:

1. Vendors are responsible for following all federal, state, and local regulations regarding appropriate labeling, licenses, product/premise inspections, weights, measures, and pesticide use. Items sold at the market must meet applicable health and sanitation codes. It is the sole responsibility of the vendor to ensure compliance with the appropriate oversight agencies.
2. Vendors will be responsible for setting up their assigned spaces, packaging and displaying products and prices, as well as protecting their products from the elements. (VDACS Food Safety Guide is attached.)

3. Vendors are responsible for clearing and cleaning their space when the market closes within one hour of closing. Vendors must remove all refuse and unsold goods from the market area before departing.
4. Vendors are encouraged to plan ahead and prepare enough product for the full evening of each market. If vendors sell out of product and wish to leave early, they must consult with the Market Manager before leaving.
5. Surry County will designate and clearly mark space for each vendor. Vendors are responsible for providing their own tables. Table coverings are required.
6. Vendors are expected to be courteous and cooperative with consumers and the Market Manager.
7. NO alcoholic beverages will be allowed in or on the premises of the market unless by special arrangement and license after consultation with the Market Manager.

Liability:

1. Many items sold at farmers markets are subject to USDA, VDACS, and/or Health Department regulations.
2. All vendors will operate at their own risk and are liable for their own products. Neither the Market Manager nor Surry County will be held liable for the products offered by vendors. Product liability insurance is the sole responsibility of the vendor. Certificates of Liability Insurance are required to accompany the Vendor Application.

Financial Considerations:

1. Sales tax is the responsibility of each grower/vendor. The market does not collect taxes.
2. Growers are required to obtain a valid business license and/or peddler's license as applicable.
3. Vendors are expected to participate with the Market's single point of sale for SNAP/credit/debit card purchases.

Market Management and Surry County may amend, change, or alter these Rules and Regulation to the extent deemed necessary. Vendors are required to sign a copy of this form and return it along with the Vendor Application to the Economic Development Department located at 203 Church Street, Surry, VA, 23883 (Use Dropbox for afterhours).

I hereby certify that I have read, understand, and agree to abide by the rules and regulations herein. I also agree that the County of Surry and The Surry Farmers Market Management will be held harmless for any claims of third parties arising from participation in The Surry Farmers Market to include personal injury, property damage, and product liability.

(Signature)

(Date)

